



Minutes of IQAC meeting held on 30/06/2025

IQAC meeting was held on 30<sup>th</sup> June 2025 at 12.30 p.m. in the IQAC room.

The meeting was attended by the following IQAC Committee members:

1. Dr. Ratna Sharma- Chairperson
2. Dr. Kiran Mangaonkar- Campus Director
3. Dr. Jasbir Kaur Makkar- LMC
4. Dr. Mithu Bhattacharya – Coordinator
5. Mr. A.S. Sundaram- Special Invitee
6. Dr. Elizabeth Rozen
7. Dr. Anita Pasbola
8. Dr. Ajitha Rani R.
9. Dr. Sayali Yadav

The agenda of this meeting was to prepare an action plan for the academic year 2025-26. The following points were discussed:

1. Academic calendar of the college will be prepared mentioning tentative dates of examination schedules, vacations/breaks, College fest, cultural activities, etc by the IQAC Coordinator in consultation with Principal and CoE.
2. Each department will prepare a departmental calendar in line with the academic calendar of the college and mail it to IQAC.
3. Lists of various committees for efficient conduction of the college activities will be mailed to all faculty members.
4. The IQAC coordinator will conduct regular meetings with the members of each of the ten attributes to get the college prepared for the NAAC accreditation. The IQAC coordinator informed the IQAC committee members that there is no clarity from NAAC regarding the accreditation guidelines and there was no clarity as to which system will be applicable to our college i.e. Maturity based grading Level (MBGL) or Binary accreditation system. However, as data collection is an integral part of NAAC preparation and all previous data was based on the binary system of accreditation, the committee members agreed to continue the same for the time being.



5. Meetings of IQAC coordinator with various other committees will also be held to discuss their planning for this academic year.
6. There were discussions on SOPs for CC/ FP/ CEP/ OJT/ Internship introduced under NEP 2020 and the following points were finalized.
  - (i) First Year students will have to complete 30 hours Induction program of 2 credits in semester one.
  - (ii) Students studying in Second Year will be required to complete a minimum of 30 hours of 2 credit co-curricular courses in both semesters.
  - (iii) Third Year students will need to complete a minimum of 30 hours of 2 credit co-curricular courses in semester six.
  - (iv) FP and CEP would be 30 hrs program each and must compulsorily be based on the student's major subject. It should act as the link between the classroom studies and the socio-economic challenges with hands on training.
  - (v) OJT/ Internship will be completed by the undergraduate students, and they will have to complete at least 120 hours for the same in the fifth semester.

Prof. Mithu Bhattacharya

IQAC Coordinator

Prof. Ratna Sharma

Principal, IQAC Chairperson